

Heathrow

To prove your Right to Work, you must bring at least one Document from List A and three different documents from List B:

List A

If you are a British or Irish National:

- A **Passport** showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies or Irish Citizen having the right of abode in the UK.
- A **Certificate of Registration or Naturalisation** as a British citizen, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer
- A **Birth (Long) or Adoption Certificate** issued in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer
- A **Birth (Long) or Adoption Certificate** issued in the Channel Islands, the Isle of Man or Ireland, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

If you are not a British or Irish National:

- An E-visa share code, obtained via the [government's online portal](#). Note that you only be able to use this portal if you have a UKVI account, created through the EU Settlement scheme or when applying for a visa and using the UK Immigration ID Check app.
- An alternative form of proof of right to work, for example:
 - A Certificate of Application issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006 to a family member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is less than 6 months old together with a Positive Verification Notice from the Home Office Employer Checking Service
 - An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, together with a Positive Verification Notice from the Home Office Employer Checking Service
 - A Positive Verification Notice issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question

List B

In addition, we ask you to bring three different forms of proof of address from the below list:

- Utility bills (gas, electric, satellite television, landline phone) issued within the last two months
- Local authority council tax bill for the current council tax year
- Current UK driving licence (but only if not used as a form of identity within the application)
- Bank, Building Society or Credit Union statement or passbook dated within the last two months
- Original mortgage statement from a recognised lender issued for the last full year
- Solicitors letter within the last two months confirming recent house purchase or land registry confirmation of address
- Council or housing association rent card or tenancy agreement for the current year
- HMRC self-assessment letters or tax demand dated within the current financial year
- Electoral Register entry

For Proof of Identity and Right to Work, you must bring **ORIGINAL** copies.

Please note, if you have changed your name in the past 5 years, for example through marriage, divorce, or deed poll, you must bring original evidence of this to your appointment.